

Role: DEPOT SUPERVISOR / FLEET MANAGER

Mulgrew Haulage Ltd established in 1973 operate an extensive fleet of new trucks and curtain side trailers delivering unit loads throughout the UK. Servicing mainly the food, drink and packaging industries we pride ourselves on the service we provide to our ever expanding list of blue chip customers.

Mulgrew Haulage Ltd have an excellent opportunity for an experienced and competent Depot Supervisor to assist in the development and compliance of our Heysham depot, Unit 25 Heysham Business Park, Middleton, Lancashire. The successful candidate will have a proven track record in supporting the demands of a busy transport logistics company. The candidate will report directly to the UK Area Manager and with the support of an experienced head office team be responsible for the day to day running of the depot and its fleet of 40 trucks. Also providing leadership and a positive attitude in assisting in the development of our team of drivers.

The role is key in assisting our UK Area Manager and assisting the teams based at Deeside and our head office with any requirement within the depot.

We are looking for someone with a sound understanding of Road Transport Legislation, a strong set of personal values which match those of the organisation and the vision of the business. Although not essential we feel this role would suit someone with previous FLEET MANAGEMENT, FLEET SUPERVISOR, TRANSPORT PLANNER, TRANSPORT MANAGER, TRANSPORT ADMINISTRATOR, LOGISTICS, experience dealing with drivers' requirements.

Good people management skills and the ability to work on their own initiative. A National CPC certificate is not essential for this role but would be desirable along with a full driving licence/LGV licence and forklift licence.

Skills / Experience required:

Previous supervisor position role or management

Sound understanding of Road Transport Legislation

Ability to work on own initiative

Good people management skills

A positive and forward thinking attitude

Genuine enthusiasm and passion for the logistics and road Transport sector

Excel/word experience /general IT skills

Duties to include but not limited to:

Ensure vehicles are serviced, maintained and repaired in line with DOT requirements and relevant records kept to achieve 100% legal compliance

Work closely with our own workshops and service providers to ensure availability of trucks for servicing/inspections.

Ensure daily fleet changes are added to the live data base

Control vehicle defects

Weekly inspection of vehicles for damage, cleanliness

Inspection and maintaining of on board vehicle witness cameras

Ensure downloads of drivers cards and vehicles

Assist in the monitoring and training of drivers for in cab proof of delivery scanning.

Ensure maximum availability of fleet for operational teams by working with casual drivers to ensure all available vehicles manned.

Assist in the recruitment and development of drivers along with the Area Manager.

Ensure formal relationships maintained with HGV Drivers

Manage absence, sick and holiday records

Working closely with the Driver training team to ensure drivers CPC is monitored and training records kept

Preparation of driver's time sheets for payroll department and control of expenses

Collection of Pods for forwarding to head office.

Keep good housekeeping in and around the Depot

Promote a good Health and Safety culture

A competitive salary will be offered in line with experience.

Please forward all relevant details along with your CV and salary expectations to info@mulgrew.com

Closing Date 26th March 2021.